



**Resolution to Terminate an Employee**

WHEREAS, \_\_\_\_\_ in his/her capacity as \_\_\_\_\_ has not fulfilled his/her responsibilities adequately; be it:

RESOLVED, that \_\_\_\_\_ be terminated in his employ with the Corporation as of \_\_\_\_\_ and that \_\_\_\_\_ be provided the customary severance pay and benefits.

The undersigned hereby certifies that he/she is the duly elected and qualified Secretary and the custodian of the books and records and seal of \_\_\_\_\_, a corporation duly formed pursuant to the laws of the state of \_\_\_\_\_ and that the foregoing is a true record of a resolution duly adopted at a meeting of the \_\_\_\_\_ and that said meeting was held in accordance with state law and the Bylaws of the above-named Corporation on \_\_\_\_\_ and that said resolution is now in full force and effect without modification or rescission.

IN WITNESS WHEREOF, I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_

Secretary